



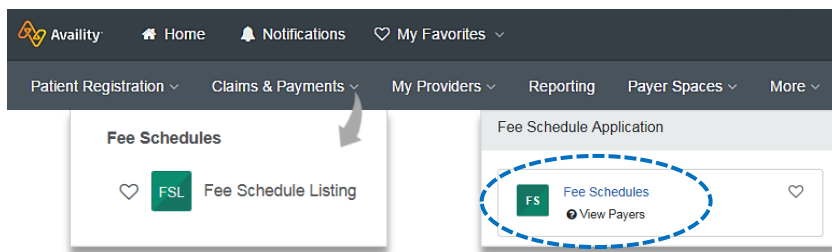
The Availity Fee Schedule tool allows professional providers participating with Blue Cross and Blue Shield of Montana (BCBSMT) to electronically request a range of up to 20 procedure codes and immediately receive the contracted price allowance for the patient services you perform.

Fee Schedules are accessible to existing Availity Administrators and users assigned the Fee Schedule role in Availity. If you are not yet registered, sign up today at [Availity](#), at no cost.

Information in this user guide is not applicable to Medicare Advantage. This fee schedules is available in Availity by selecting the Claims & Payments menu, Fee Schedule Listing, and then choose the appropriate Additional Fee Schedule for Medicare. It can also be found via the Resources tab in the BCBSMT-branded Payer Spaces section in Availity.

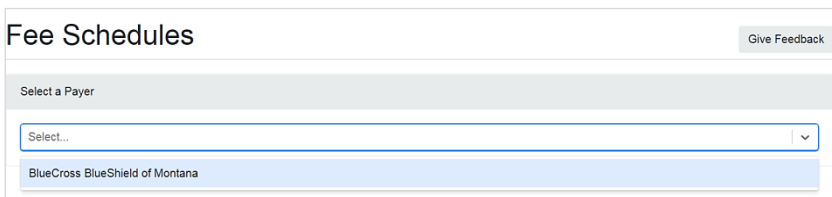
1) Accessing Fee Schedules

- ▶ Log into [Availity](#)
- ▶ Select **Claims & Payments** from the navigation menu
- ▶ Select **Fee Schedule Listing**
- ▶ Then, select **Fee Schedules**



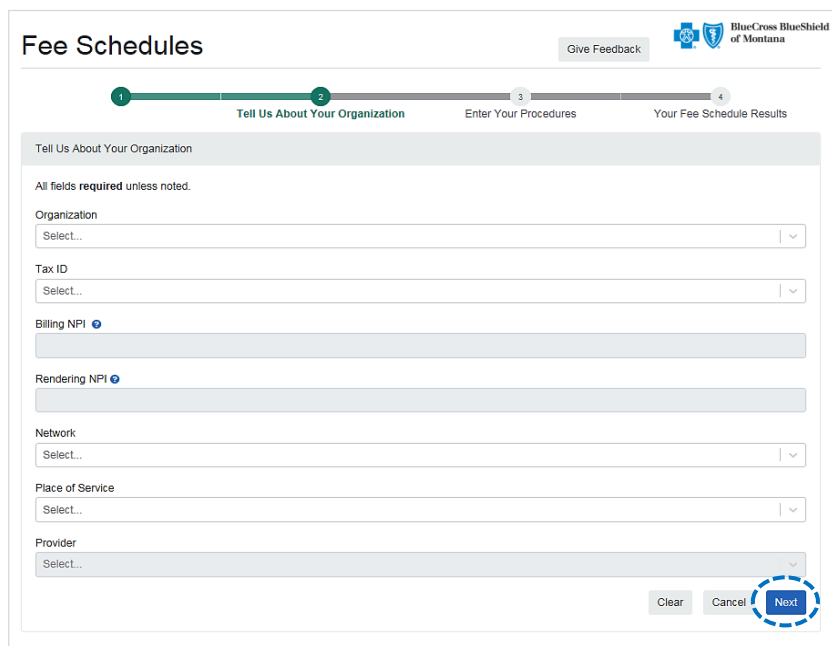
Note: Contact your Availity Administrator if **Fee Schedule Listing** is not listed in the **Claims & Payments** menu.

- ▶ On the Fee Schedules page, select **BCBSMT** from the drop-down list



2) Enter Provider Information

- ▶ Select the **Organization**
- ▶ Select the **Tax ID**
- ▶ Enter the **Billing NPI**
- ▶ Enter **Rendering NPI**
- ▶ Select **Network**
- ▶ Select **Place of Service**
- ▶ Select the **Provider**



3) Procedure Code Entry

On the Procedure Code step:

- ▶ Enter the **Procedure Code** (up to 20)
- ▶ Enter the **Modifier** (optional)
- ▶ Select **Submit**

Note: Pricing is currently unavailable for **Drug** and **Anesthesia** codes.

Quick Tip:

→ Select **Clear** to remove procedure code and modifier entries or select the delete icon (✕) to completely remove the row. Select **Go Back** to return to the previous step.

4) View Fee Schedule Results

- ▶ View the fee schedule amount for the procedure code(s) requested in the **Amount** field
- ▶ Select **Export** to move the fee schedule information to a .csv file and save to a location on your computer

Procedure Code	Description	Modifier	Network	Amount
97010	HOT OR COLD PACKS THERAPY		BluePreferred	\$4.41

Quick Tip:

→ Select **Start Over** to begin a new search for another fee schedule. Select **Go Back** to return to the Procedure code step and edit existing codes or add new codes.

Have questions or need additional education? Email the [Provider Education Consultants](#).

Be sure to include your name, direct contact information & Tax ID or billing NPI.

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